



Aerodrome Occurrence Report

Complete ALL boxes. If Not Applicable use N/A or if Not Known use N/K. Avoid use of technical jargon, hieroglyphics and abbreviations. It is important that this form is completed in as much detail as possible

Headline

Occurrence reporting organization/unit

Date	Time	Aircraft Type	Aircraft Registration	Location Indicator	Location on aerodrome
Dawn	Day	Dusk	Night		
Sky Condition			Precipitation		
No cloud	Some cloud	Overcast	Fog	Rain	Snow
			Other		

Occurrence category

Fuel spillage	Loading of incorrect fuel quantities
Vehicle accident	Runway Incursion/ Excursion
Radio communication failure	Loss of FOD
Wildlife events	Other
Aerodrome lightning system failure	
De icing-Anti icing failure	

Attachments

Situational plan	Reports	Photos	Other
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Narrative