

## Definition of Boxes of Large Height Deviation Reporting Form SRF-107

**Complete ALL boxes. If Not Applicable use N/A or if Not Known use N/K. Avoid use of technical jargon, hieroglyphics and abbreviations. It is important that this form is completed in as much detail as possible**

<b>Headline</b>	A short message identifying the occurrence to the reader to the human reader
<b>UTC Date</b>	Date of occurrence (dd/mm/yyyy)
<b>UTC Time</b>	The UTC time of the occurrence entered using the 24 hour clock e.g. 23:59.
<b>ATS unit's name</b>	The name of this air traffic services unit. (if more than one, specify)e.g ACN, APT, AFISM, FIS, TWK
<b>Frequency</b>	At time of occurrence frequency in use and others in case of frequency change
<b>The name of the Operator</b>	The name of the aircraft operator exercising operational control over the flight
<b>Aircraft registration</b>	The mark used to identify an aircraft. The mark consists of a common mark or nationality mark followed by a registration mark. ( example 4LAAA)
<b>Aircraft Type</b>	The ICAO aircraft type designator - four character code assigned to the aircraft - is defined as an alias. [ICAO Doc 8643] ( example B735)
<b>Aircraft Call sign</b>	Call sign of aircraft involved in occurrence
<b>Mode Displayed</b>	Transponder mode displayed during occurrence. Select one of the drop down menu.
<b>Occurrence position (latitude/longitude or fix or rote miles from/to)</b>	Please specify the location of the occurrence.
<b>Cleared Route of flight</b>	Coordinated or Cleared Route of flight
<b>Cleared Flight level</b>	Coordinated or Cleared Flight level (FL or A then figures)
<b>Estimated Duration at Incorrect Flight Level (seconds)</b>	Specify estimated duration in seconds
<b>Observed Deviation (+/- ft)</b>	Specify Observed Deviation number in figures
<b>Other Traffic if Loss of Separation Occurred</b>	Specify other traffic if Loss of separation was observed
<b>Minimum Vertical Separation (feet)</b>	The minimal vertical distance during occurrence involving two aircraft as estimated by the reporter or The minimal vertical distance during a incident involving two aircraft as recorded by a recording system such as RADAR recording. Please specify in narrative was it recorded by system or estimated by reporter.
<b>Minimum Horizontal Separation (nm)</b>	The minimal horizontal distance during occurrence involving two aircraft as estimated by the reporter or The minimal horizontal distance during a incident involving two aircraft as recorded by a recording system such as RADAR recording. Please specify in narrative was it recorded by system or estimated by reporter.
<b>Cause of Deviation</b>	Please specify cause of deviation
<b>Observed/Reported final flight level</b>	Please specify Observed/Reported final flight level
<b>Mark the appropriate box</b>	Tick the correct statement
<b>Did this FL comply with the ICAO Annex 2 Tables of Cruising Levels</b>	Tick the correct statement
<b>Narrative</b>	A short narrative describing the occurrence. Use standardized abbreviations only. Where practicable do not repeat information entered in the coded data. Include all information which is required to convey the scenario of the occurrence to the reader. In particular highlight that information that cannot be included in the coded data