



MEL Compliance List (A & HS)

№ FSD05-3/MEL

თარიღი/date 04.11.2013

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ორგანიზაციის დასახელება Audited Organization				თარიღი/ Date
აუდიტის ტიპი/ Audit Type	შიდა/ Internal		გარე/ External	№
გამოყენებული სტანდარტები/ Audit Scope				მესამე მხარის/ Third Party
	სხვა/ Other			
აუდიტორთა ჯგუფი/ Audit Team			გამოკითხული პირები/ Persons Interviewed	

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This list is based on EU OPS 1(859/2008, 20th September 2008), JAR-OPS 3 1.7.2007), JAR-MMEL/MEL(01.08.2005), JAA Administrative & Guidance Material; Section Four: Operations, Part Three: Temporary Guidance Leaflet (JAR-OPS), LEAFLET №26: Guidance document for MEL Policy (01st June 2008)

ექსპლუატანტის დასახელება Operator Name:			AOC Number:	
ექსპლუატანტის მისამართი/ Operator Address:			Aeroplane/Helicopter type and frame number(s):	
MMEL Revision №:			MMEL Revision Date	
MEL Revision №:			MEL Revision Date:	
MEL created by - Operators respons. person(s):		Date:	MEL created by - Operators respons. person(s):	Date:
GCAA POI/FOI		Date:	Manager Flight OPS (name/sign)	Date:

Note: This compliance checklist is for aeroplane and helicopter operator.



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OPS / TGL REFERENCE	REQUIREMENT	ITEM CONCERNED	APP/ ACC	REMARKS	DOC STAT	SIGNATURE
CHECK OF MEL PREAMBLE						
The check shall be performed accordance with the following items, comparing MEL Preamble to Appendix 1 to ACJ-MMEL/MEL.065. Other requirements concerning the applicable item are shown in the reference column.						
OPS 1.630 (a)(1)	An Operator shall ensure that a flight does not commence unless the instruments and equipment required this Subpart are Approved, except as specified in subparagraph (c), and installed in accordance with the requirements applicable to them, including the minimum performance standard and the operational and airworthiness requirements;					
OPS 1.030 TGL 26 1.1	An Operator shall establish, for each airplane, a Minimum Equipment List (MEL) approved by the Authority.		AP			
JAR-MMEL/MEL.001 (b) TGL 26 1.1 c .	Where there is a conflict between the MMEL or MEL and an Airworthiness Directive or any Mandatory Requirement, it is the data or information contained in the Airworthiness Directive or any Mandatory Requirement which shall override. The MEL does not deviate from any applicable Airworthiness Directive or any other Mandatory Requirement.					
OPS 1.030 JAR-MMEL/MEL(a) TGL 26 1.1 c.	This shall be based upon, but no less restrictive than, the relevant Master Minimum Equipment List (MMEL) (if this exists) accepted by the Authority.		AC			
JAR-MMEL/MEL.060(b) ACJ-MMEL/MEL.060(b) TGL 26 1.1	If no such MMEL exists, the MEL may be based upon an alternative MMEL in agreement with the Authority.		AC			
JAR-MMEL/MEL.065 (a)	The MEL shall contain a relevant Preamble, Definitions and, if appropriate, clarifying Notes which shall adequately reflect the scope, extent and purpose of the List.					
JAR-MMEL/MEL.065 (b)	The MEL shall indicate the version status of the MMEL, upon which it is based.					
OPS 1.1045 Appendix 1 A 0.1. (c)	A list and brief description of the various parts, their contents, applicability and use.					
JAR-MMEL/MEL.065 (c)	The Preamble shall contain guidance for flight crews and maintenance personnel using the MEL.					



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JAR-OPS 1.1040 (1) TGL 26 2.8.9	An Operator must ensure that the contents of the Operations Manual (including MEL) are presented in a form in which they can be used without difficulty. The design of the Operations Manual shall observe Human Factors principles.					
OPS 1.1045 Appendix 1 A 0.1. (e)	A list of effective pages.					
JAR-MMEL/MEL.060 (c) TGL 26 2.7.2.	When a MMEL revision is issued, an operator will have 90 days from the date of revision submitted; unless a shorter period is stipulated (e.g. for safety reasons), the revised MEL to the Authority. (Statement required!)					
JAR-MMEL/MEL.001 (a) ACJ-MMEL/MEL.001 (a)	Limit of Mel Applicability. The operator's MEL should include procedure to deal with any failures which occur between the start of taxi and take-off brake release.					
JAR-MMEL/MEL.065 (c) ACJ-MMEL/MEL.065 Appendix 1 to ACJ-MMEL/ MEL.065 TGL 26-SECTION 11.	MEL Preamble shall include items introduced in Appendix 1 to ACJ-MMEL/MEL.065 <u>1.INTRODUCTION</u> .					
JAR-MMEL/MEL.065 (c) ACJ-MMEL/MEL.065 Appendix 1 to ACJ-MMEL/ MEL.065 JAR MMEL/MEL.050 (c) TGL 26-SECTION 1 2.	MEL Preamble should include items introduced in Appendix 1 to ACJ-MMEL/MEL.065 2. CONTENTS of MEL. Text in paragraph HJAR MMEL/MEL.050 (c) "ALL ITEMS WHICH ARE RELATED TO THE AIRWORTHINESS OF THE AIRCRAFT AND NOT INCLUDED IN THE LIST ARE AUTOMATICALLY REQUIRED TO BE OPERATIVE" should be included in Preamble with conspicuous (e.g. block) letters.					



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JAR-MMEL/MEL.065 (c), ACJ-MMEL/MEL.065 Appendix 1 to ACJ-MMEL/ MEL.065 ACJ-MMEL/MEL.055 TGL 26 - SECTION 2.1.1	MEL Preamble should include items introduced in Appendix 1 to ACJ-MMEL/MEL.065 <u>3. CRITERIA FOR DISPATCH.</u> The MEL should include the dispatch conditions associated with flights conducted in accordance with the Special Authorizations list shown in the Air Operator's Certificate e.g. RVSM, RNAV, ETOPS etc.					
JAR-MMEL/MEL.065 (c) ACJ-MMEL/MEL.065 Appendix 1 to ACJ-MMEL/ MEL.065 JAR-MMEL/MEL.075 (a) ACJ-MMEL/MEL.075 (a) TGL 26-SECTION 2 2.8.7	MEL Preamble should include items introduced in Appendix 1 to ACJ-MMEL/MEL.065 <u>4. MAINTENANCE ACTION.</u> Text Appendix 1 to ACJ-MMEL/MEL.065 4. should define in the end of the chapter where the relevant Operational and Maintenance Procedures are contained in (identify the particular Manual, Section, Chapter or Part etc. authorized by the appropriate Authority. The Authority may request presentation of specific (o) and/or (m) procedures in the course of the MEL approval process.					
JAR-MMEL/MEL.070	The operator shall ensure that the MEL, including the Preamble reflects the guidance given in the MMEL on the effects of multiple unserviceabilities.					
JAR-MMEL/MEL.075 (f)	Unless specifically permitted, an inoperative item may not be removed from the aircraft.					
JAR-MMEL/MEL.065 (c) ACJ-MMEL/MEL.065 Appendix 1 to ACJ-MMEL/ MEL.065 JAR-MMEL/MEL.080 (a) TGL 26-SECTION 2 2.9	MEL Preamble should include items introduced in Appendix 1 to ACJ-MMEL/MEL.065 <u>5. RECTIFICATION INTERVALS.</u> The rectification interval given in the MEL shall not be less restrictive than the corresponding Rectification interval in the MMEL.					



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Appendix 1 to ACJ-MMEL/MEL.065 JAR-MMEL/MEL.081 TGL 26 - SECTION 2 2.10 ACJ-MMEL/MEL.081	<p>MEL Preamble may include introduced in Appendix 1 to ACJ-MMEL/MEL.065 <u>6. RECTIFICATION INTERVAL EXTENSIONS.</u></p> <p>The operator may use a procedure for the extension of the applicable Rectification Intervals (RIE) B, C and D, for the same duration as specified in the MEL, provided: Description of specified duties and responsibilities for controlling extensions is established by the operator and accepted by the Authority.</p> <p>The operator only grants one time extension of the applicable Rectification Interval.</p> <p>The Authority is notified of any extensions granted within a timescale acceptable to the Authority, not to exceed one month. Rectification is accomplished at earliest opportunity.</p> <p>The Authority will reject any application for the use of RIEs made by an operator who they consider not to have the necessary operational and engineering competence.</p> <p>The operator should provide the Authority with details of the name and position of the nominated person responsible for the control of the company RIE procedure and details of the specific duties and responsibilities established by the operator to control the use of RIEs.</p> <p>Authorizing personnel, who must be adequately trained in technical and/or operational disciplines, should be listed by appointment and name.</p>		AP			
Appendix 1 to ACJ-MMEL/MEL.065 JAR-MMEL/MEL.065 © ACJ-MMEL/MEL.065 JAR-MMRL/MEL.005 TGL 26 1.1	<p>MEL Preamble should include items introduced in Appendix 1 to ACJ-MMEL/MEL.065 <u>7. DEFINITIONS.</u></p> <p>Note: Operators should include in their MELs any definition which is considered to e relevant.</p> <p>Terminology: terms and abbreviations used in MEL have meaning introduced in JAR-MMEL/MEL.005 (and/or OPS 1, OPS M1-1, appropriate MMEL.</p>					
Appendix 1 to ACJ-MMEL/MEL.065 JAR-MMEL/MEL.065 © ACJ-MMEL/MEL.065 TGL 26 - SECTION 2 2.12	<p>MEL Preamble should include items introduced in Appendix 1 to ACJ-MMEL/MEL.065 <u>8. CENTRALIZED MESSAGE SYSTEMS</u> (if appropriate).</p>					



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JAR-MMEL/MEL.090 OPS 1.030 (b) Appendix 1 to ACJ-MMEL/MEL.065	MEL Preamble should include items introduced in Appendix 1 to ACJ-MMEL/MEL.065 <u>9. OPERATIONS OUTSIDE THE SCOPE OF THE MEL.</u> Notwithstanding JAR-MMEL/MEL.081, subject to the approval of the Authority, the operator may be exempted from compliance with the appropriate MEL provided such exemption complies with the applicable limitations in the MMEL. An operator shall not operate an aeroplane other than in accordance with the MEL unless permitted by the Authority. Any such permission will in no circumstances permit operation outside the constraints of the MMEL. Those operators which are <u>authorized by the appropriate Authority</u> in accordance with JAR-MMEL/MEL.090 to operate outside the conditions of the MEL should set out in the MEL Preamble the arrangements and procedures for such operations <u>as agreed with their Authority.</u>					
ACJ-MMEL/MEL.065 TGL 26 - SECTION 3 TGL 26 -6 SECTION 2 2.12	The ATA 100/200 Specification numbering system is preferred. Inoperative items should be placarded to inform crew members of equipment condition as appropriate.					
JAR-MMEL/MEL.075 (b) TGL 26 - SECTION 2 2.8.7 c) AND b)	<u>Operational procedures (O)</u> shall be accomplished in planning and/or operating with the listed item inoperative by maintenance personnel or other personnel authorized to perform certain function. Appropriate procedures are required to be published as a part of the operator's manual or MEL.					
JAR-MMEL/MEL.075 © TGL 26 - SECTION 2 2.13.1 a) and b)	<u>Maintenance procedures (M)</u> shall be accomplished prior to operating with the listed item inoperative by maintenance personnel or other personnel authorized to perform certain function. Appropriate procedures are required to be published as a part of the operator's manual or MEL.					
JAR-MMEL/MEL.075 (d) TGL 26 - SECTION 2 2.13.1 a)	procedures themselves, or symbols indicating their need and reference to their location, are required in the operator's MEL. Any item of equipment in the MEL which, when inoperative would require an operational (O) or maintenance (M) procedure to ensure acceptable level of safety, should be so identified in the "remarks" or "exceptions" column of the MEL. (O) (M) means both procedures are required.					



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CHECKING THE MELs LIST OF EQUIPMENT WHICH MAY BE INOPERATIVE						
Use the TGL 26 Flow Diagram to check each item or component separately. JAA Administrative & Guidance Material, Section Four. Operations, Part Three: Temporary Guidance Leaflet (JAR-OPS), LEAFLET №: 26 - SECTION 1: General Principles for the Development of the MEL. (01.06.08)						
ACJ -MMEL/MEL.065 2	A proposal for a five column format for all MELs is shown in Appendix 1 to ACJ-MMEL/MEL.025.					
JAR-MMEL/MEL.075 (a)	Operators shall take Operational and Maintenance procedures referenced in the MMEL into account when preparing an MEL.					
JAR-MMEL/MEL.075 (d)	The procedures themselves, or symbols indicating their need and reference to their location, are required in the operator's MEL.					
TGL 26 / 2.12 (GCAA REQUIREMENT)	A placarding procedure with the criteria as mentioned in TGL 26 / 2.12 must be stipulated in the operators MEL.					
GCAA REQUIREMENT	The MEL does not deviate from requirements stipulated in an Airworthiness directive (AD).					
GCAA REQUIREMENT	MEL contains a statement like: "This MEL will not be less restrictive than MMEL".					

End of List for Operator



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CHECKING INDIVIDUAL ITEM OR COMPONENT (ATA Chapter) - GCAA use only!

Use the TGL 26 Flow Diagram to check each item or component separately.

In case of any findings (e.g. item, remarks, definition, rectification category missing or wrongly entered) use column REMARKS / FINDINGS (e.g. ATA-33-11, Strobe Light Systems, no entry in remarks column). ACJ MMEL/MEL.065 the ATA 100 Specification numbering system is preferred.

ATA 07: Lifting and Shoring

ATA 08: Leveling and Weighing

ATA 09: Towing and Taxing

ATA 10: Parking, Mooring, storage and return to service

ATA 11: Placards and Marking



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ATA 12: Servicing - route maintenance

ATA 20: Standard practices - Airframe

ATA 21: Air conditioning



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ATA 22: Auto flight

ATA 23: Communications



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ATA 24: Electrical power

ATA 25: Equipment/Furnishings



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ATA 26: Fire protection

ATA 27: Flight controls



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ATA 28: Fuel

ATA 29: Hydraulic power



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ATA 30: Ice and rain protection

ATA 31: Indicating / recording systems



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ATA 32: Landing gear

ATA 33: Lights



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ATA 34: Navigation



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ATA 35: Oxygen

ATA 36: Pneumatic



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ATA 38: Water / Waste

ATA 39: Electrical - electronic panels and multipurpose components



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ATA 41: Water ballast

ATA 45: Central maintenance system (CMS)

ATA 46: Information systems (EFP)



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ATA 49: Airborne auxiliary power

ATA 51: Standard practices and structures - general

ATA 52: Doors



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ATA 53: Fuselage

ATA 54: Nacelles / Pylons

ATA 55: Stabilizers



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ATA 56: Windows

ATA 57: Wings

ATA 60: Standard practices - propeller / rotor



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ATA 61: Propellers / Propulsors

ATA 62: Main Rotor(s)

ATA 63: Main rotor drive



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ATA 64: Tail rotor

ATA 65: Tail rotor drive

ATA 66: Rotor blade and tail pylon folding



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ATA 67: Rotors flight control

ATA 70: Standard practices Engines

ATA 71: Power Plant



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ATA 72: Engine

ATA 73: Engine fuel and control

ATA 74: Ignition



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ATA 75: Air

ATA 76: Engine controls

ATA 77: Engine indicating



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ATA 78: Exhaust

ATA 79: Engine oil

ATA 80: Starting



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ATA 81: Turbines (reciprocating engines)

ATA 82: Water injection

ATA 83: Accessory gear boxes (engine driven)



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ATA 84: Propulsion augmentation

Additional remarks



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